

SNCP Stewardship Committee Minutes 4/7/26, rev 4-9

1. **Opening prayer** –Mike Short
2. **Attendance:** Penny Maletzke (SC), Dennis VanHoof (HN), Mike Short, chair (SD), MaryJo Bugembe (HN), Rick Carr (HN), Pam Duessing (SD), Bob Mair (SD), Guest: Dan Duessing (Pastoral Council President), Excused: Mary Karls (SD), Andrea Schmitz (HN), Fr. Nick
3. **Information & Formation (items shared with the committee during the prior week):**
 - Time and Talent Sign-up SOP emailed to committee 4-3-26.
 - Links: March 5 webinar recording and PowerPoint slides- “Finding Volunteers”
 - Near final 2026 Resource Booklet and Form emailed 3-26-26.
 - Draft of April 18-19 talk for discussion, emailed 4-3-26.
 - April 15 webinar- “Invigorate your Fall Financial Stewardship Appeal” Emailed 4-1-26.
4. **Fr. Nick comments:** None
5. **PC Liaison/committee chair comments:** Mary Jo Bugembe shared that Kym Leibham gave a presentation at the Pastoral Council meeting on building community within our three parishes, especially connecting with our “new” Catholics in the OCIA program. And that Fr. Nick gave an update on the perpetual adoration chapel.

Mary Jo recently completed liquor licensing forms for the upcoming Volunteer Appreciation night. The process and paperwork changed as of January 1, 2026. She informed us that a temporary beer and wine license is required for all events held at our churches as well as a form for designation of an agent. In addition, a licensed bartender is required to be in attendance. It is recommended that whoever oversees a parish event begins the process early on. All documents are available on the Sheboygan City Clerk’s website.

6. **Upcoming community building events:**
 - SNCP Volunteer Appreciation Event in SD PAC – April 23, 6:00-8:30 p.m.
 - Fundraiser for Mission Trip Pozole & Tostada Dinner – May 16, SD PAC.
 - Feast of St. Dominic – August 8.
 - Fall Festival at SD – September 20, 2026.
 - Trivia Night hosted by HN - October
7. **Ongoing Business:**
 - Mary Jo will email Volunteer Appreciation Event details to Committee members who signed up to help out at the event.
 - Updates to the Resource Booklet and Form were shared by Mike. He will be submitting them for printing as soon as a few final details are received by staff (form as bulletin insert) and quantities (100 each for HN & SD, 75 for SC) of each for setting up church displays about April 16-18.

- The script for April 18/19 talk was revised and will be emailed to members for approval. Stewardship Committee members will secure Altar Servers to speak and share their personal ministry testimonials. They are to let Mike know soon so he can inform the priests/staff of those scheduled.
- Mike will email last year's sign-up data to committee members to see how the information was tabulated. When the new data is entered we be reaching out to all those who joined a ministry for the first time to thank them for volunteering and tell them that a ministry leader will be contacting them with further details.
- We discussed some of the suggestions from the "Finding Volunteers" webinar, such as Creating a Culture of Welcome and Finding New members, one of which is talking with people (including reaching out to those you don't know) after Mass and encouraging them to become a volunteer. Pam and Bob suggested that High School Faith Formation students be asked what they would like to be involved in at church. Pam is planning to reach out to the class with baked goods and gather ideas.

8. Next meeting: Tuesday, September 8th 6:00 p.m.
Closing prayer led by Dennis VanHoof.